

Dated: 27/02/2017

### MINUTES

A staff meeting chaired by Principal Dr. K.V. Singh was held on 27<sup>th</sup> Feb. 2017 at 3:00 pm.

Venue : Staff Room

Agenda :

- 1 Visit of NAAC peer team
- 2 House Examination
- 3 Appointment of college bursar

1. The Principal apprised the house that out of 6 lakh Rupees sanctioned for whitewash, 360 lakh (Three Lakh Sixty Thousand) has been spent.
2. Water cooler and aquagard will be purchased out of medical fund which will be installed in new administer live block before 20<sup>th</sup> march 2017 Smt. Tanu Chandel, Smt. Seema Tyagi, Sh. Yashpal and Sh. Naresh Lamba were asked to de the needful.
3. For making announcement the mike system should be function before 20<sup>th</sup> march.
4. Keeping in view the squabs of physicsin UG classes. The payment of net connection will be made out of Science fund.

The other departments may we E- Resource centre.

5. A window Ac will be Provided for Staff Room
6. Gym club will be operated very soon. Prof. Shanta will be the in charge. The monthly charges for membership from students will be Rs. 50/- (fifty only).
7. The health committee was advised to arrange for Doctor's visit at least once a week.
8. There will be a master class room visit over head projector and other facilities.
9. A recommendation for increase in the wages or Deepak. The gardener, was received from Asstt. Prof. Dhanmanti to which the chair agreed. The chair also appreciated Deepak for his sincerity and hard work and it was decided that his increased salary be paid out of PTA.
10. The main gate of the college will be the following instructions:-
  - 1 Please Keep your Campus
  - 2 Be pine and humble
  - 3 Please observe silence
  - 4 ragging is strictly prohibited
11. Chief Editor arrogate staff editors of college magazine, Bhanuja will do the quotation work and no separate Committee will be constituted for this purpose.
12. Associate professor Vimmi Rani was given the responsibility of preparing college map.
13. House examinations will commence from 3<sup>rd</sup> march 2017 and will last till 11<sup>th</sup> march 2017.
14. The staff was directed to ensure their presence in the college from 10 am to 2 pm during house exams.
15. Assistant Prof. Nalin Ramoul read the tent alive schedule of NAAC and gave important information to the house.



*Dr. Jaichand*

Dr. Jaichand  
(staff secretary)

*Dr. Mohan Singh Chauhan*  
Dr. MOHAN-SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025


16. All the heads of Department were directed to prepone their PPT'S which further should be shown to the committee comprising Dr. Aalka Chauhan, Dr. kuldeep Sen , Sh. Nalin Ramoul and Sh. Jahid Ali before 10<sup>th</sup> March 2017
17. Principal asked the willingness to staff members for college busser. As nobody come ahead willingly, Principal asked Asstt. Prof. Dhanmanti to take the responsibility to which she assented.

The meeting ended with a vote of thanks to the chair.



Jai Chand

Dr. Jaichand  
(Staff Secretary)

  
Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
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1. Visit of NAAC Peer team
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1. The Principal apprised the house that out of 6 lakh Rupees sanctioned for whitewash, 3.60 lakh (Three lakh sixty thousand) had been spent.
2. Water Cooler and Aquaguard will be purchased <sup>out</sup> from Medical Fund which will be installed in New Administrative Block, before 20th March 2017.  
Pr Smt. Tanu Chandel, Smt. Seema Tyagi, Sh. Yashpal and Sh. Nareesh Lamba were asked to do the needful.
3. For making announcements the mike system should be functional before 20th March.
4. Keeping in view the syllabus of Physics

one computer for Physics dept will be

in UG Classes, The payment of net connection will be made out of Science fund.

The other departments may use E-Resource Centre

5. A window AC will be provided for Staff Room.

6. Gym Club will be ~~be~~ operationary soon. Prof. Shankar will be the incharge. The monthly charges for membership from students will be Rs. 50/- (fifty only).

7. The Health Committee was advised to arrange <sup>at</sup> least once ~~visit~~ a week <sup>for Doctors</sup>

8. There will be a master class room with overhead projector and other facilities.

9. A recommendation for increase in the wages of Deepak, the Gardener, was received from Asst. Prof. Dhanmanti, to which the chair agreed. The chair also appreciated Deepak for his sincerity and hardwork and it was decided that hereafter his increased salary be

paid out of PTA.

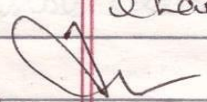
10. The main gate of the College will bear the following instructions:
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15. <sup>Assistant</sup> Associate Prof. Nalin Ramani read the tentative schedule of NAAC and

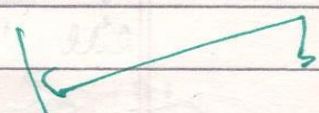
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16. All the heads of Department were directed to prepare their PPT's which further should be shown to the Committee comprising Dr. Alka Chauhan, Dr. Kuldeep Sen, Sh. Nalin Ramoul, and Sh. Jahid Ali before 10th March, 2017.

17. Principal asked for the willingness of staff members for <sup>taking the charge of</sup> College Bursar. As nobody came ahead willingly, Principal asked Asst. Prof. Dharmanti to take the responsibility, to which she ~~agreed~~ assented.

The meeting ended with a vote of thanks to the chair.

  
(Staff Secretary)

  
(Principal)